

THOMAS LE
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To Whom It May Concern,

My name is Thomas Le. I am looking for a job in the programming, networking or tech support fields.

I have been working with computers for over 16 years, mostly self-taught on the hardware side. I plan to get my A+, Network+, and Linux+ certifications within the next couple months. I am also going to work towards getting my CCNA and MSCE certifications. I am in the Army Reserves as an Information Technology Specialist. This job entails tech support and network administration. My job for the Army also required me to obtain a Secret Security Clearance.

At Army AIT (Advanced Individual Training) I maintained the highest GPA in my class. I learn quickly and have a passion for computer related work. I work well by myself or on a team.

I am currently pursuing a Bachelor's degree in Information Technology with an emphasis in Software Engineering from the University of Phoenix San Diego campus.

I look forward to discussing my qualifications and this job in greater detail.

Sincerely,

Thomas Le

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SUMMARY OF QUALIFICATIONS

CCNA experience
Security+ Certified
Information Technology Specialist (25B) in the U.S. Army Reserves
Active Directory Administration

COMPUTER SKILLS

Type 70-80WPM. Extensive experience working with the MS Office Suite. Experience with various programming languages including VB.Net, C++, C#, Perl, Ruby on Rails, HTML, CSS, some Javascript (jQuery) and mySQL. Examples of code upon request.

SECURITY+ CERTIFIED

Knowledge of security concepts, communications security, infrastructure security, cryptography, and operational/organizational security. Obtained certification while at Army AIT on Fort Gordon.

SOFTWARE

Unix, Linux, Solaris, 2003/2008 Server, and Windows XP/Vista/7.
Extensive knowledge on troubleshooting and configuring computers.

EMPLOYMENT HISTORY

- IT Support Desk, HP Enterprise Services, Coronado, CA, December 2011 - Now
- Vault Teller, Loomis Armored Transport, San Diego, CA, April 2007 - October 2009
- Security Guard, Securitas Security Services International, Kearny Mesa, CA, September 2006 - February 2007
- EVS Casino Housekeeping, Pechanga Casino, Temecula, CA, April 2005 - August 2006
- Security Guard, Securitas Security Services International, La Jolla, CA, December 2002 - March 2005
- Assistant, Skills Unlimited Press, La Mesa, CA, August 2001 - August 2002
- Office Assistant, Lenco Equipment Co., La Mesa, CA, February 2001 - April 2001

EDUCATION

- Software Engineering, University of Phoenix – San Diego
- Completion of Information Technology Specialist Course, Ft. Gordon School of Information Technology, Augusta, GA, 2010
- Security+ Certification, Ft. Gordon School of Information Technology, Augusta, GA, 2010
- Associates, Business Administration, American InterContinental University Online, Online, 2005
- Programming Certification, Kaplan College Online, Online, 2003